

JOB DESCRIPTION

Job title: Head of Information Department: Source Group

Summary

As leaders in NHS Data Validation, Source Group specialises in supporting NHS Trusts determine the true status of each and every patient to ensure waiting lists are as accurate as possible. This is achieved through analysis of waiting list data and provision of consultancy, technical solutions, and Turnkey Solutions to identify data quality issues, correct them, and gather data on the root cause, leading to sustainably improved data quality at the Trust. We are also expanding our portfolio to provide solutions to the key challenges faced by the NHS currently, supporting elective care recovery.

Due to a period of unprecedented growth, we are seeking to appoint a Head of Information to contribute to the improvement of our existing solutions, as well as to be an integral part of our new innovations.

Source Group is a longstanding market leader, innovator and thought leader in NHS data quality, with a national client portfolio. As such, you will gain experience working with a large number of NHS providers, commissioners and ICS nationally. This presents an excellent opportunity to accelerate your career whilst expanding your long-term prospects working both within the NHS and private sector.

Main Duties

- Management and improvement of Source Group's existing suite of solutions
- Introducing novel solutions which meet the needs of the NHS
- Management and improvement of the company's internal reporting structure
- Project management and reporting

Reporting

- Reporting directly to the CEO
- Sit on the board of senior managers
- Contribute to the company's strategic direction

Expertise

- Excellent understanding of a variety of NHS data sets
 - Waiting list data – RTT PTL, Non-RTT waiting lists
 - Commissioning Data Set
 - Clinical Coding Data Sets – OPCS
 - Trust statutory returns
- SQL experience preferred but not essential
- BI suite experience
- Ability to conduct analysis on a variety of data sets using Excel if required
- Ability to present and engage at senior NHS level (C-suite, D-suite)

Leadership qualities and behaviours required

As the most senior post holder within the group the company expects the post holder to adhere to the following at all times:

- Build, develop, and grow business relationships vital to the success of the business
- Structured and regular reporting to the CEO and senior leadership team
- Acting as an ambassador for the company at all times
- Work for the collective goals of Source Group

Travel

Home based – occasional travel to client meetings (most meetings are remote)

Amendment of duties

The Company reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the Company's business.

